

# West Side Union School District

1201 Felta Road • Healdsburg • California 95448 • 707/433-3923 • Fax 707/433-7341

## JOB DESCRIPTION – SPANISH TEACHER

### JOB SUMMARY

Under the supervision of the Superintendent/Principal, the employee will carry out the responsibilities, including, but not limited to: Spanish foreign language instruction for elementary school aged students, planning and implementation of the Sonrisas curriculum, supervision of the learning environment, collaboration with classroom teachers, and other duties as assigned.

### ESSENTIAL FUNCTIONS OF THE POSITION

Organize and direct classroom activities to implement curriculum; teach lessons incorporating, song, movement, and art; manage and maintain classroom environment for a safe and productive work atmosphere; organize daily class time so preparation and instruction is accomplished; control the storage and use of school-owned property; collaborate and coordinate with classroom teachers; foster an openness to the sounds, the songs, the stories, and the culture of native Spanish speakers; and perform additional professional activities as necessary to meet job requirements and expectations.

### QUALIFICATIONS

- Bachelor's Degree
- Possession of a valid California Teaching credential authorizing service to teach students in grades TK-6; plus, CLAD Certification/ELL Authorization embedded or separate
- Minimum of one year successful experience teaching Spanish as a foreign language to elementary school aged students
- Ability to differentiate and accommodate varied learning styles
- Ability to work with a multicultural population
- Highly collaborative

### PHYSICAL DEMANDS

Seeing to monitor student classroom activities and read curriculum; sitting or standing for extended periods of time; hearing and speaking to exchange information related to instruction; walking level surface; standing, bending and stooping; and lifting, carrying, pushing, objects 1-25 pounds.

### WORKING CONDITIONS

Work in a classroom environment

### WORK YEAR

Part-time: .22 FTE, 10 hrs/wk, 10 mos/yr

### AN AFFIRMATIVE ACTION-EQUAL OPPORTUNITY EMPLOYER

West Side Union School District prohibits discrimination, harassment, intimidation and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation or association with a person or a group with one or more of these actual or perceived characteristics. Complaints alleging noncompliance with this policy should be directed to the Superintendent/Principal and Title IX-Nondiscrimination Coordinator, Rhonda Bellmer, at [rbellmer@westsideusd.org](mailto:rbellmer@westsideusd.org) or 707 433-3923 ext. 12.

**NOTE:** Appointment to this position predicated upon a negative TB result. In addition, the selected candidate must complete the state fingerprinting requirements and the district must receive a Certificate of Clearance by the California Department of Justice. Within three days of employment, all new employees shall show appropriate documents, which certify that they are legally eligible to work in the United States.